

John Doe

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Date: October 10, 2023

Hiring Manager

XYZ Health Services

456 Elm Street

Anytown, ST 12345

Dear Hiring Manager,

I am writing to express my interest in the Health Information Technology internship position at XYZ Health Services, as advertised on your website. I am currently pursuing a Bachelor's degree in Health Information Management, and I am eager to apply my knowledge and skills in a practical setting.

Throughout my academic career, I have developed a strong foundation in health data management, electronic health records, and information technology. My coursework has equipped me with the necessary skills to analyze, manage, and protect patient information while ensuring compliance with health regulations.

I am particularly drawn to this internship because of XYZ Health Services' commitment to improving patient care through innovative health technologies. I am excited about the opportunity to work alongside experienced professionals and contribute to meaningful projects that enhance healthcare delivery.

Enclosed is my resume, which provides additional details about my academic background and relevant experience. I am looking forward to the opportunity to discuss how my skills and passion for health information technology can be a valuable asset to your team.

Thank you for considering my application. I hope to hear from you soon to discuss the next steps.

Sincerely,

John Doe