

Internship Request for Hands-on Experience in Museum Curation

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Date]

[Recipient's Name]

[Museum's Name]

[Museum's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in an internship opportunity in museum curation at [Museum's Name]. As a [Your Year, e.g., sophomore] student majoring in [Your Major] at [Your University], I am eager to gain hands-on experience in the field of curation and contribute to the excellent work that your museum does.

Throughout my academic career, I have developed a strong passion for [specific area of interest related to museum curation, e.g., art history, anthropology, etc.]. I have taken relevant courses such as [Course Names] and participated in [Related Activities/Projects]. I believe that an internship at [Museum's Name] would provide invaluable experience and deepen my understanding of curatorial practices.

I am particularly impressed by [specific exhibition or project by the museum], and I am enthusiastic about the opportunity to learn from your experienced team while contributing to future projects. I am a dedicated, fast learner, and I am excited about the chance to assist in various aspects of museum operations, including research, exhibit preparation, and educational outreach.

I would be grateful for the opportunity to interview and discuss my application further. Thank you for considering my request. I look forward to the possibility of contributing to [Museum's Name] as an intern.

Sincerely,

[Your Name]