

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Business Analyst internship position at [Company Name], as advertised on [Where You Found the Job Posting]. With a strong passion for market research and a solid foundation in business analysis, I am excited about the opportunity to contribute to your team.

I am currently pursuing a [Your Degree] at [Your University], where I have gained valuable skills in data analysis, market trends evaluation, and strategic planning. My coursework and hands-on projects have honed my ability to analyze consumer behavior, identify market opportunities, and provide actionable insights.

I am particularly drawn to this role at [Company Name] because of [Specific Reason Related to the Company or its Projects]. I admire your commitment to [Company Value or Mission], and I am eager to learn from your esteemed team.

I am confident that my analytical skills and my enthusiasm for market research will enable me to make a meaningful contribution as an intern at [Company Name]. I look forward to the opportunity to discuss my application further.

Thank you for considering my application. I hope to speak with you soon.

Sincerely,

[Your Name]