

# Internship Application for Consumer Support

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Consumer Support Internship position at [Company's Name], as advertised on [where you found the internship listing]. I am currently pursuing a degree in [Your Major] at [Your University], and I believe that my background in customer service and skills in communication make me a suitable candidate for this role.

During my previous experience at [Previous Company/Job], I developed a strong foundation in assisting customers and resolving inquiries promptly. I am adept at handling multiple tasks while maintaining a positive demeanor, and I am eager to bring these skills to your team at [Company's Name].

I am particularly drawn to this internship because of [mention any specific reason related to the company or its values]. I am excited about the opportunity to learn from seasoned professionals and contribute to a team that values consumer satisfaction.

Thank you for considering my application. I am looking forward to the opportunity to discuss my qualifications further. I can be reached at [Your Phone Number] or [Your Email].

Sincerely,  
[Your Name]