

# Inquiry for Internship Opportunities

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a [Your Year, e.g., sophomore] studying Industrial Engineering at [Your University]. I am reaching out to inquire about potential internship opportunities within your esteemed organization.

As part of my academic curriculum and career aspirations, I am eager to gain practical experience in the field of industrial engineering. I am particularly interested in [specific area of interest, e.g., process optimization, supply chain management] and am enthusiastic about the possibility of contributing to your team.

I would greatly appreciate any information regarding internship openings for the upcoming [semester/summer], as well as guidance on the application process. I have attached my resume for your reference.

Thank you for considering my inquiry. I look forward to the possibility of discussing internship opportunities at [Company Name].

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]