

Expression of Interest for Industrial Engineering Internship

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Industrial Engineering internship position at [Company's Name], as advertised [mention where you found the internship listing]. I am currently pursuing a degree in Industrial Engineering at [Your University], and I am eager to apply my skills and knowledge in a real-world setting.

Throughout my academic career, I have developed a strong foundation in process optimization, data analysis, and project management. My experience with [mention any relevant projects, software, or coursework] has equipped me with the tools necessary to contribute effectively to your team.

I am particularly drawn to [Company's Name] because of [mention something specific about the company or its projects that interests you]. I am excited about the opportunity to learn from your talented team and to contribute to your mission of [briefly mention the company's goals or values].

I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email]. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Company's Name].

Sincerely,

[Your Name]