

Application for Internship in Advisory Services

Your Name
Your Address
City, State, Zip Code
Your Email
Your Phone Number
Date

Hiring Manager
Company Name
Company Address
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the internship position within the Advisory Services department at Company Name, as advertised on [where you found the job listing]. I am currently pursuing a [Your Degree] at [Your University], and I am excited about the opportunity to contribute my skills in a dynamic and innovative environment.

Through my academic coursework and previous internships, I have developed a solid foundation in [relevant skills or subjects]. I am particularly drawn to this internship in Advisory Services because [reason why you are specifically interested in this position]. I believe that my [mention any specific strengths or experiences] would allow me to make a positive impact on your team.

I am particularly impressed by [mention any notable achievements or values of the company] and I am eager to learn from the talented professionals at Company Name. I am confident that this internship would provide me with invaluable experience and help me further develop my skills in advisory services.

Thank you for considering my application. I hope to discuss my candidacy further and am available at your convenience for an interview. I look forward to the opportunity to contribute to Company Name.

Sincerely,
Your Name