

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in an internship opportunity within [Company/Organization Name] focusing on sustainable energy initiatives. As a [Your Degree, e.g., Environmental Science] student at [Your University], I am eager to apply my academic knowledge and passion for renewable energy in a practical setting.

My coursework and projects have equipped me with a strong foundation in sustainable energy technologies, policy analysis, and environmental impact assessments. I am particularly drawn to [specific projects or values of the company], and I believe my skills in [specific skills relevant to the internship] will allow me to contribute positively to your team.

I am available to intern [specify your availability, e.g., part-time during the school year or full-time during the summer] and am eager to learn from your team's expertise while contributing to impactful projects. Attached is my resume for your consideration.

Thank you for considering my application. I look forward to the opportunity to discuss my application further.

Sincerely,

[Your Name]