

Application for Part-Time Internship in Product Management

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to apply for the part-time internship position in Product Management at [Company Name], as advertised on [Where You Found the Job Posting]. With my background in [Your Major/Field of Study] and a strong interest in product development, I believe I would be a valuable addition to your team.

During my studies at [Your University/College], I have gained knowledge in [Relevant Skills or Courses] and have developed my analytical and problem-solving skills. I completed a project on [Briefly Describe Relevant Project or Experience], which has further fueled my passion for product management.

I am particularly drawn to [Company Name] because of [Specific Reason Related to the Company/Product Values]. I am eager to contribute my skills in [Mention Relevant Skills] and gain practical experience in a dynamic environment.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further.

Sincerely,

[Your Name]