

Your Name  
Your Address  
City, State, Zip Code  
Your Email  
Your Phone Number  
Date

Recipient's Name  
Company Name  
Company Address  
City, State, Zip Code

Dear [Recipient's Name],

I am writing to express my interest in the internship position at [Company Name]. As a passionate interior design student currently pursuing my degree at [Your University], I am eager to enhance my skills through hands-on experience and contribute to your esteemed projects.

I have enclosed my portfolio, which showcases a selection of my work, including [briefly describe types of projects/works]. I believe my design aesthetic and creativity align well with the vision of [Company Name]. I am particularly drawn to your recent project on [mention any relevant project], which reflects innovation in interior design.

Sincerely,  
Your Name