

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Recipient Name

Recipient Title

Organization Name

Organization Address

City, State, Zip Code

Dear [Recipient Name],

I am writing to express my interest in the Biochemical Research Program internship as advertised on [where you found the internship posting]. I am currently a [Your Degree] student at [Your University], specializing in [Your Specialization], and I am eager to gain practical experience in the field of biochemical research.

Through my coursework in [relevant courses], and my previous experience in [related experience or projects], I have developed a solid foundation in biochemical principles and laboratory techniques. I am particularly interested in [specific interests related to the program], and I am excited about the opportunity to contribute to ongoing research at [Organization Name].

I am a dedicated, motivated individual who thrives in collaborative environments, and I believe my skills in [specific skills relevant to the internship] would be a valuable addition to your team. I am eager to learn from experienced researchers and further enhance my understanding of biochemical research methodologies.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team and gain invaluable experience through this internship. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]