

# Internship Application Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position at [Organization's Name], specifically within your community-based creative writing programs. With a passion for storytelling and a commitment to engaging underrepresented voices, I believe I would be a valuable addition to your team.

Currently, I am pursuing a degree in [Your Major] at [Your University], where I have developed strong writing and communication skills. I have also volunteered with [Previous Organization/Experience], where I facilitated creative writing workshops for diverse groups. This experience has equipped me with the ability to encourage participants to express themselves through writing.

I am particularly drawn to [Organization's Name] because of your focus on [Specific Program or Initiative]. I admire your commitment to fostering a supportive environment for writers of all backgrounds, and I am eager to contribute my skills to further your mission. I am excited about the opportunity to learn from your team and help facilitate meaningful creative experiences for the community.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your programs. I am happy to provide my resume and any additional information you may require.

Sincerely,

[Your Name]