

# Internship Application for Healthcare Administration Graduate

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the internship position at [Company Name] as advertised [where you found the internship posting]. I am currently pursuing my Master's degree in Healthcare Administration at [Your University] and am eager to gain practical experience in the field.

Throughout my academic career, I have developed a strong foundation in healthcare policies, financial management, and ethical decision-making. I am particularly drawn to [specific area of interest related to the company or its projects], and I believe that the internship at [Company Name] will help me further develop my skills and knowledge.

I am a highly motivated individual with excellent communication and problem-solving skills. I am confident that my background and willingness to learn will allow me to make a valuable contribution to your team.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further and how I can contribute to the success of [Company Name].

Sincerely,

[Your Name]