

Internship Application for Urban Planning

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Urban Planning Internship at [Company's Name] as advertised on [where you found the internship listing]. As a [Your Year] student pursuing a degree in Urban Planning at [Your University], I have developed a strong foundation in the principles of urban design and real estate development.

My coursework and projects have equipped me with skills in GIS, site analysis, and community engagement. I am particularly drawn to [Company's Name] because of [specific reason related to the company or projects]. I believe my passion for sustainable development and innovative urban solutions aligns well with your team's vision.

I am eager to contribute my skills and enthusiasm to your projects while gaining invaluable experience in the field. I look forward to the opportunity to discuss my application further.

Thank you for considering my application. I hope to hear from you soon.

Sincerely,
[Your Name]