

Internship Application for Stage Management Position

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Hiring Manager's Name

Company/Organization Name

Company Address

City, State, Zip Code

Dear [Hiring Manager's Name],

I am writing to express my interest in the Stage Management Internship position at [Company/Organization Name] as advertised on [where you found the job posting]. With a strong passion for the performing arts and hands-on experience in stage management, I am eager to contribute to your team while developing my skills.

Currently, I am a [Your Year in School, e.g., sophomore] at [Your University] pursuing a degree in [Your Major]. I have gained valuable experience through [mention relevant experiences such as coursework, volunteer work, or previous internships], where I developed strong organizational and communication skills necessary for successful stage management. I am particularly drawn to [mention any specific aspects of the company or projects that interest you], and I believe my proactive approach and dedication to the craft would make me a valuable asset to your team.

I am excited about the opportunity to learn from experienced professionals in the field and to contribute my enthusiasm for the arts to [Company/Organization Name]. I have attached my resume for your review and look forward to discussing how I can contribute to your upcoming projects and productions.

Thank you for considering my application. I hope to discuss my candidacy further.

Sincerely,

[Your Name]