

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position in acting and performance at [Company/Organization Name] as advertised [where you found the internship listing]. With a strong passion for the performing arts and a commitment to honing my skills, I am eager to contribute to your team and gain invaluable experience in the industry.

I am a dedicated and enthusiastic individual who thrives in collaborative environments. I am excited about the possibility of working with professionals in the field and contributing to the ongoing projects at [Company/Organization Name]. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team.

Sincerely,

[Your Name]