

# Cover Letter for Editorial Internship

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Editorial Internship position at [Company's Name], as advertised on [where you found the job posting]. With my strong passion for writing and editing, combined with my academic background in [Your Major], I am excited about the opportunity to contribute to your team.

Throughout my studies, I have gained valuable experience in [relevant experience or skills], which I believe would make me a strong fit for this position. During my time at [Previous Internship or Relevant Experience], I [specific achievement or task related to editorial work]. I am particularly drawn to [Company's Name] because of [specific reason related to the company or its publications].

I am eager to bring my strong attention to detail, excellent communication skills, and enthusiasm for [specific field or topic related to the internship] to your team. I am excited about the possibility of learning from the talented professionals at [Company's Name] and contributing to [specific project or goal of the company].

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Company's Name] and grow as an editorial intern. Please feel free to contact me at [Your Phone Number] or [Your Email].

Sincerely,

[Your Name]