

Internship Application

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the marine biology internship position at [Company/Organization Name] as advertised [mention where you found the internship]. I am currently a [Your Year, e.g., sophomore] majoring in Marine Biology at [Your University]. I am eager to gain hands-on experience and contribute to your ongoing projects.

My academic background has provided me with a solid understanding of marine ecosystems and conservation efforts. Additionally, I have [mention any relevant experience, such as coursework, volunteer work, or previous internships], which has equipped me with the skills necessary to succeed in this role.

I am particularly drawn to [Company/Organization Name] because of [mention specific projects, values or initiatives of the company that resonate with you]. I believe my passion for marine science and dedication to environmental conservation would make me a valuable addition to your team.

I would be grateful for the opportunity to discuss my application further. Thank you for considering my application. I look forward to the possibility of contributing to your team at [Company/Organization Name].

Sincerely,

[Your Name]