

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the marine biology internship opportunity at [Organization's Name] as advertised [where you found the internship]. With a strong academic background in marine sciences and hands-on experience in field research, I am eager to contribute to your team's efforts in [specific project or goal of the organization].

During my studies at [Your University], I have developed a solid foundation in marine ecosystems, ecology, and conservation practices. My recent project on [briefly describe a relevant project or experience] equipped me with essential skills in data collection and analysis, and I am adept at working both independently and collaboratively.

I am particularly drawn to this internship because [reason specific to the organization or project]. I admire [specific aspect of the organization], and I am excited about the possibility of contributing to your work.

Enclosed is my resume, which provides further details about my academic achievements and relevant experiences. I would be grateful for the opportunity to discuss how I can contribute to [Organization's Name]. Thank you for considering my application. I look forward to the possibility of discussing my application in more detail.

Sincerely,

[Your Name]