

Internship Application for Sports Operations Role

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position in Sports Operations at [Company/Organization Name], as advertised on [where you found the internship listing]. With my strong passion for sports and my academic background in [Your Major], I am eager to contribute to your team while gaining valuable hands-on experience.

I have developed skills in [related skills or experiences], which I believe align well with the requirements of the internship. My experience with [related experience] has prepared me to handle the demands of a fast-paced sports environment effectively.

I am particularly drawn to [Company/Organization Name] because of [specific reason related to the company]. I admire your commitment to [specific aspect of the company or its mission], and I am excited about the opportunity to learn and grow within such a passionate organization.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team and further my experience in sports operations. Please find my resume attached for more details about my background.

Sincerely,

[Your Name]