

# Internship Application for Public Service

Your Name  
Your Address  
City, State, Zip Code  
Your Email  
Your Phone Number  
Date

Hiring Manager  
Nonprofit Organization Name  
Organization Address  
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the internship position at [Nonprofit Organization Name], as advertised on your website. I am currently a [Your Degree] student at [Your University], and I am eager to contribute my skills and dedication to your mission of [Organization's Mission or Goals].

During my time at [Your University], I have gained valuable experience in [Relevant Experience or Skills], which I believe align well with the requirements of this internship. My passion for [Specific Area Related to the Nonprofit's Work] has driven me to seek opportunities that allow me to make a positive impact in the community.

I am particularly impressed by [Specific Project or Initiative by the Organization], and I would be honored to assist in furthering this work. I am confident that my strong organizational skills and commitment to public service would be an asset to your team.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Nonprofit Organization Name]. I am available at your convenience for an interview.

Sincerely,  
Your Name