

Internship Application in Clinical Research Biotechnology

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position in Clinical Research Biotechnology at [Company/Organization Name], as advertised on [where you found the listing]. With my background in [Your Major/Field of Study] and my passion for clinical research, I am eager to contribute to your team while gaining valuable experience in the field.

Currently, I am a [Your Year, e.g., junior] at [Your University] pursuing a degree in [Your Degree]. My academic coursework has provided me with a strong foundation in [relevant subjects], and my recent internship at [Previous Internship Company/Organization] allowed me to develop practical skills in [specific skills related to clinical research].

I am particularly drawn to [Company/Organization Name] because of your commitment to [mention any specific projects, values, or goals of the organization]. I believe that my background in [specific skill or experience] aligns well with the objectives of your team, and I am excited about the opportunity to learn and contribute.

Thank you for considering my application. I look forward to the possibility of discussing my qualifications further. I am available at your convenience for an interview and can be reached at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]