

# Staff Member of the Month Nomination

Date: [Insert Date]

To: [Manager's Name]

From: [Your Name]

Subject: Nomination for Staff Member of the Month

Dear [Manager's Name],

I am writing to formally nominate [Nominee's Name] for the Staff Member of the Month award. [He/She/They] has consistently demonstrated exceptional performance and a positive attitude that greatly contribute to our team's success.

[Provide specific examples of accomplishments, contributions, or behaviors that warrant the nomination. Include details about how the nominee has gone above and beyond in their role.]

In conclusion, I believe that [Nominee's Name] embodies the qualities we seek in our employees and deserves to be recognized for [his/her/their] hard work and dedication.

Thank you for considering this nomination.

Sincerely,

[Your Name]

[Your Position]