

Application for Urban Planning Internship

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in the Urban Planning Internship position at [Company/Organization Name] as advertised on [where you found the internship]. With my background in [your degree or field of study] and my passion for sustainable urban development, I believe that I would be a valuable addition to your team.

During my studies at [Your University], I have developed a strong foundation in urban planning principles, environmental sustainability, and community engagement. My coursework in [relevant courses] has equipped me with the skills necessary to analyze urban environments and propose innovative solutions to contemporary challenges.

I am particularly drawn to [Company/Organization Name] because of [specific reason related to the company/organization, like projects, values, etc.]. I am eager to gain hands-on experience and contribute to ongoing projects while learning from experienced professionals in the field.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further. Please find my resume attached for your review.

Sincerely,

[Your Name]