

Expression of Interest for Educational Program Internship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To:

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship opportunity available in [specific educational program name] at [Company/Organization Name]. As a [Your Degree/Major] student at [Your University], I am eager to apply my academic knowledge in a practical setting and gain hands-on experience in the field.

I am particularly drawn to this internship because [mention specific reasons related to the program or organization]. I believe that my skills in [mention relevant skills] and my passion for [mention passion related to the field] make me a strong candidate for this position.

I am enthusiastic about the opportunity to contribute to your team and learn from experienced professionals. I am available for an interview at your convenience and can be reached at [Your Phone Number] or [Your Email]. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

[Your Name]