

Internship Application Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the internship position at [Company/Organization Name] as advertised [where you found the internship listing]. I am currently pursuing a Bachelor's degree in Political Science at [Your University], and I am eager to apply my academic knowledge and skills in a practical setting.

Through my studies, I have developed strong analytical and research skills, particularly in [mention specific interests or relevant coursework]. I am particularly drawn to [aspect of the organization related to politics or public policy], and I believe my background and experience make me a suitable candidate for this internship.

I have also gained practical experience through [mention any relevant experience, such as volunteering, jobs, or projects], which has strengthened my communication and teamwork abilities. I am enthusiastic about the opportunity to contribute to your team while gaining invaluable insights into the field of [specific focus of the internship].

Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to [Company/Organization Name]. I am available for an interview at your convenience and can be reached at [your phone number] or [your email].

Sincerely,

[Your Name]