

# Internship Application for Political Science Think Tank

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Recipient's Name

Think Tank's Name

Think Tank's Address

City, State, Zip Code

Dear [Recipient's Name],

I am writing to express my interest in the internship position at [Think Tank's Name] as advertised on [Where You Found the Internship]. I am currently a [Your Year, e.g., junior] at [Your University] majoring in Political Science, and I am eager to contribute to your esteemed organization while enhancing my understanding of policy analysis and research.

Throughout my academic career, I have developed a solid foundation in political theory and public policy. My coursework in [Relevant Courses] has equipped me with critical analytical skills. Moreover, I had the opportunity to engage in [Any Relevant Experience or Project], which greatly honed my research and communication abilities.

I am particularly drawn to [Think Tank's Name] due to [Specific Reason Related to the Think Tank's Focus or Projects]. I admire your commitment to [Value or Goal of the Think Tank], and I am eager to be a part of your team where I can learn from experienced professionals and contribute my enthusiasm for research and data analysis.

Enclosed is my resume, which provides further details about my background. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email Address]. Thank you for considering my application. I look forward to the possibility of

contributing to [Think Tank's Name] and am excited about the opportunity to learn and grow within your organization.

Sincerely,

Your Name