

Internship Application for Political Science Position

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Hiring Manager

Agency Name

Agency Address

City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the internship position at [Agency Name], as advertised on [where you found the internship]. Currently, I am a [your year, e.g., junior] at [Your University] pursuing a degree in Political Science. I am keen on employing my academic knowledge in a practical setting and contributing to your agency's ongoing projects.

During my studies, I have developed a strong understanding of governmental processes and public policy, which I believe aligns with the mission of [Agency Name]. My coursework, including [relevant courses], has equipped me with essential analytical and research skills. Additionally, I have participated in [relevant extracurricular activities or organizations], allowing me to apply my knowledge in real-world contexts.

I am particularly impressed by [mention a specific initiative or project of the agency], and I would be thrilled to contribute to your team's efforts toward [specific goals or mission]. I am eager to gain hands-on experience and learn from seasoned professionals in the field.

Thank you for considering my application. I am looking forward to the opportunity to discuss how I can contribute to [Agency Name] as an intern. I have attached my resume for your review and would be happy to provide any further information needed.

Sincerely,

Your Name