

Application for Internship Position

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Non-Profit Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position at [Non-Profit Organization's Name] as advertised on your website. I am currently pursuing a degree in [Your Degree] at [Your University], with a focus on environmental studies. I am passionate about environmental advocacy and dedicated to making a positive impact in this field.

Your organization's commitment to [specific mission or project of the organization] resonates deeply with my own values and goals. I believe that my skills in [mention relevant skills or experiences, e.g., research, community outreach, communication] would make me a valuable addition to your team.

I am particularly drawn to [mention a specific project or initiative by the organization] and would love the opportunity to contribute to its success. I am eager to learn from your team and gain hands-on experience in the non-profit sector.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you. I have attached my resume for your review.

Sincerely,

[Your Name]