

# Application for Summer Internship

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the summer internship position at [Company's Name] as advertised on [where you found the internship]. As a passionate high school journalism student at [Your School's Name], I am eager to expand my skills and gain hands-on experience in the field of journalism.

During my time at [Your School's Name], I have contributed to our school newspaper and developed skills in writing, editing, and researching. My recent article on [specific topic] was well received by my peers and educators, and it has motivated me to pursue a career in journalism.

I am particularly drawn to [Company's Name] because of [specific reason related to the company or its work]. I admire your commitment to [mention any relevant projects or values of the company], and I believe that this internship would provide me with invaluable insights into the industry.

I am eager to bring my enthusiasm, dedication, and strong work ethic to your team. I am looking forward to the possibility of contributing to your work while also learning from your experienced staff.

Thank you for considering my application. I hope to discuss my application with you further and can be reached at [Your Phone Number] or [Your Email Address]. I look forward to the opportunity to contribute to [Company's Name].

Sincerely,

[Your Name]