

Internship Application

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my enthusiasm for the internship position with [Company's Name] as advertised [where you found the internship]. As a passionate journalism student at [Your University], I have developed strong writing and research skills that I am eager to apply in a professional setting.