

Internship Application

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date: [Insert Date]

Recipient's Name

[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position at [Company's Name] within the Behavioral Health Services Department, as advertised [where you found the internship listing]. I am currently a [Your Year, e.g., junior] pursuing a degree in [Your Major] at [Your University]. My academic background and passion for mental health advocacy have equipped me with the skills and knowledge necessary for this role.

Throughout my studies, I have developed a strong understanding of various behavioral health issues, and I have gained practical experience through [relevant experience, e.g., volunteering, projects, previous internships]. I am particularly drawn to [specific aspect of the company's work or philosophy], and I believe that interning at [Company's Name] will allow me to contribute positively while enhancing my skills in a professional setting.

I am eager to bring my [specific skills or qualities] to your team and am excited about the opportunity to learn from experienced professionals in the field. I have attached my resume for your review, and I would be grateful for the opportunity to discuss my application further.

Thank you for considering my application. I look forward to the possibility of contributing to your team and gaining invaluable experience in behavioral health services.

Sincerely,
[Your Name]