

Internship Application for Corporate Accounting Position

John Doe

123 Main Street

Anytown, ST 12345

Email: johndoe@example.com

Phone: (123) 456-7890

Date: [Insert Date]

Hiring Manager

ABC Corporation

456 Corporate Ave

Big City, ST 67890

Dear Hiring Manager,

I am writing to express my interest in the Corporate Accounting Internship position at ABC Corporation, as advertised on your careers page. I am currently pursuing a Bachelor's degree in Accounting at Anytown University, and I am eager to gain practical experience in the corporate accounting field.

Through my coursework, I have developed a strong foundational knowledge in financial accounting, tax principles, and auditing practices. Additionally, I have honed my analytical and problem-solving skills through various accounting projects and case studies. My attention to detail and ability to work collaboratively make me a strong candidate for this internship.

I am particularly drawn to ABC Corporation because of your commitment to innovation and excellence in financial practices. I believe that this internship opportunity will allow me to contribute to your team while further enhancing my skills and understanding of corporate accounting functions.

Thank you for considering my application. I am looking forward to the possibility of discussing my application in more detail. I am available for an interview at your earliest convenience and can be reached at (123) 456-7890 or via email at johndoe@example.com.

Sincerely,

John Doe