

Internship Application Letter

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Hiring Manager
Company Name
Company Address
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the accounting internship position at [Company Name] as advertised on [where you found the internship posting]. I am currently pursuing a degree in Accounting at [Your University] and am eager to gain practical experience while enhancing my skills in a professional setting.

Through my coursework and projects, I have developed a strong foundation in financial accounting, tax preparation, and auditing practices. I am keen to apply my knowledge in a real-world environment, and I believe that [Company Name] is the perfect place for me to do so. Your firm's commitment to excellence and innovation greatly aligns with my career goals.

I am particularly impressed by [mention any specific project or value of the company], and I am excited about the opportunity to contribute to such initiatives while learning from your talented team. I am detail-oriented, can work effectively both independently and in a team environment, and possess strong analytical skills.

Thank you for considering my application. I am looking forward to the opportunity to discuss how I can contribute to your team and grow as an accounting professional. I have attached my resume for your review.

Sincerely,
[Your Name]