

Internship Application for Accounting Position

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the accounting internship position at [Company's Name] as advertised [where you found the internship]. As a dedicated high school student with a strong aptitude for mathematics and a keen interest in finance, I am eager to gain real-world experience in the accounting field.

During my time at [High School Name], I have excelled in my accounting and mathematics courses, and I am actively involved in [any relevant extracurricular activities, clubs, or volunteer work]. This has not only strengthened my analytical skills but also taught me the importance of teamwork and effective communication.

I am excited about the opportunity to learn from the talented team at [Company's Name], and I am particularly drawn to your commitment to [specific company value or project]. I am eager to contribute my enthusiasm and work ethic while gaining invaluable insights into the accounting profession.

Thank you for considering my application. I look forward to the opportunity to discuss my application further and am available for an interview at your convenience.

Sincerely,

[Your Name]