

Application for Summer Internship in Hospitality Management

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Summer Internship position within the Hospitality Management program at [Company's Name]. Currently, I am a [Your Year, e.g., sophomore] student at [Your University] majoring in Hospitality Management. I have always had a passion for the hospitality industry, and I am eager to apply my academic knowledge in a practical setting.

During my studies, I have gained valuable insights into customer service, event planning, and operational management. I am particularly impressed by [Company's Name]'s commitment to [specific value or achievement], and I believe that my skills in [mention specific skills relevant to the internship] align well with your team's goals.

I am excited about the opportunity to contribute to your organization while further developing my skills. I am available for an interview at your convenience and can be reached at [Your Phone Number] or [Your Email]. Thank you for considering my application.

Sincerely,
[Your Name]