

Application for Internship Position in Hospitality Management

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to express my interest in the internship position within the Hospitality Management department at [Company Name], as advertised on [where you found the internship]. I am currently a [Your Year, e.g., sophomore] studying Hospitality Management at [Your University], and I am eager to apply my educational knowledge in a practical setting.

During my studies, I have developed a strong understanding of customer service, event planning, and hotel management. My coursework, along with my part-time job at [Previous Job or Relevant Experience], has equipped me with valuable skills and a solid foundation necessary for a successful career in the hospitality industry. I am particularly drawn to [Company Name] because of [specific reason related to the company or its values].

I am enthusiastic about the opportunity to contribute to your team while gaining hands-on experience. I am adaptable, willing to learn, and committed to providing excellent service. I am confident that my passion and my skills can make me a valuable asset to your organization.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team and gain invaluable experience in the hospitality industry.

Sincerely,

[Your Name]