

Request for Legal Research Internship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the legal research internship position at [Company/Organization Name] as advertised on [where you found the internship position]. I am currently a [Your Year, e.g., second-year] law student at [Your University], and I am eager to gain practical experience in the legal field, particularly in legal research and analysis.

During my academic career, I have developed strong research, writing, and analytical skills through my coursework and various projects, including [mention any relevant projects, courses, or experiences]. I am particularly interested in [specific area of law], and I believe that an internship at [Company/Organization Name] would provide me with valuable insights and hands-on experience in this area.

I am enthusiastic about the opportunity to contribute to your team and learn from experienced professionals. I have attached my resume for your review and would be grateful for the opportunity to discuss my application further.

Thank you for considering my application. I look forward to the possibility of contributing to [Company/Organization Name] as a legal research intern.

Sincerely,

[Your Name]