

Internship Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip]

Dear [Recipient's Name],

I am writing to express my interest in the architecture internship position at [Company Name] as advertised on [where you found the opportunity]. As a [Your Year, e.g., sophomore] architecture student at [Your University], I am eager to apply my skills and gain hands-on experience in a professional environment.

During my studies, I have developed a solid foundation in architectural design, drafting, and modeling software such as AutoCAD and Revit. Additionally, my coursework in sustainable design has equipped me with innovative ideas that I believe align with [Company Name]'s commitment to green architecture.

I am particularly drawn to [specific project or value of the company] and am excited about the opportunity to contribute to [Company's specific name or initiative]. I am confident that my passion for architecture and my proactive attitude would be a valuable addition to your team.

I have attached my resume for your review, and I look forward to the possibility of discussing my application in further detail. Thank you for considering my application. I hope to bring my unique skills and perspectives to [Company Name].

Warm regards,

[Your Name]