Application for Graphic Design Internship

John Doe

123 Main Street

City, State, ZIP Code

Email: johndoe@example.com

Phone: (123) 456-7890

Date: [Insert Date]

Hiring Manager

XYZ Advertising Agency

456 Elm Street

City, State, ZIP Code

Dear Hiring Manager,

I am writing to express my interest in the graphic design internship position at XYZ Advertising Agency as advertised on [Insert Job Listing Source]. As a passionate and creative graphic design student at [Your University], I am excited about the opportunity to contribute my skills and collaborate with your talented team.

During my studies, I have developed proficiency in various design software including Adobe Creative Suite, and I have completed several projects that have honed my design skills and creative problem-solving abilities. My coursework has provided me with a solid foundation in design principles, typography, and branding, which I am eager to apply in a real-world context.

I am particularly drawn to XYZ Advertising Agency because of your innovative approach to advertising campaigns and your commitment to delivering impactful visual communication. I am enthusiastic about the chance to learn from experienced professionals and contribute to projects that make a difference.

Enclosed is my resume, which provides further detail about my academic achievements and design experience. I am looking forward to the opportunity to discuss how I can contribute to your team. Thank you for considering my application. I hope to hear from you soon.

Sincerely,

John Doe