

Letter of Advocacy for [Applicant's Name]

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to endorse [Applicant's Name] for the position of [Position Title] at [Company/Organization Name]. I have had the pleasure of working with [Applicant's Name] for [duration] at [Your Organization], where [he/she/they] has proven to be an invaluable asset to our team.

[Applicant's Name] possesses exceptional skills in [mention key skills or experiences], and has demonstrated [mention any specific accomplishments or contributions]. [His/Her/Their] ability to [specific abilities related to the job description] makes [him/her/them] an excellent candidate for this role.

I am confident that [Applicant's Name] will bring [his/her/their] passion, dedication, and expertise to [Company/Organization Name], and contribute positively to your goals and initiatives.

Please feel free to contact me at [your phone number] or [your email] if you have any questions or need further information about [Applicant's Name].

Thank you for considering [his/her/their] application. I highly recommend [Applicant's Name] for the position.

Sincerely,
[Your Name]
[Your Title]