

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Summer Internship position for a Financial Analyst at [Company Name] as advertised on [where you found the job listing]. I am currently pursuing my [Degree] in [Major] at [University Name] and have gained a solid foundation in financial analysis, investment strategies, and data-driven decision-making through my coursework and previous experiences.

During my studies, I have developed strong analytical skills which I applied during my internship at [Previous Company Name], where I assisted in analyzing financial statements and identifying trends to support management's decisions. This experience has equipped me with the ability to work with large datasets and present findings in a clear and concise manner.

I am particularly drawn to [Company Name] because of [reason specific to the company or its projects], and I am eager to contribute to your team with my skills and enthusiasm for the finance industry.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and aspirations align with the goals of [Company Name]. I am available for an interview at your convenience and can be reached at [Your Phone Number] or [Your Email Address].

Warm regards,

[Your Name]