

Your Name
Your Address
City, State, Zip Code
Email: your.email@example.com
Phone: (123) 456-7890
Date: Month Day, Year

Hiring Manager
Company Name
Company Address
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the internship position at [Company Name] as advertised on [where you found the internship listing]. I am currently a [Your Year, e.g., junior] studying Industrial Engineering at [Your University], and I am eager to apply my academic knowledge in a practical environment.

Throughout my studies, I have developed a solid foundation in [mention relevant subjects or skills], which I believe will be valuable in contributing to your team. I am particularly drawn to [specific aspect of the company or project] and am excited about the opportunity to gain hands-on experience while contributing to your projects.

I have previously completed [mention any relevant projects, work experiences, or skills], which has equipped me with [mention skills or experiences relevant to the internship]. I am confident that my analytical skills, attention to detail, and passion for the field would make me a beneficial addition to your team.

Thank you for considering my application. I am looking forward to the possibility of discussing this exciting opportunity with you. Please find my resume attached for your perusal.

Sincerely,
Your Name