

Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to seek your support for our upcoming Corporate Health Program aimed at promoting wellness and healthy living among employees.

This initiative is set to take place on [Event Date] at [Event Location], and we expect participation from [number of participants]. The program will include activities such as health screenings, fitness workshops, and nutrition seminars led by leading experts in the field.

We are seeking corporate sponsorship to help make this event a success. In return for your generous support, we would be delighted to offer [mention sponsorship benefits, e.g., branding opportunities, promotional materials, etc.].

We believe that your company's commitment to employee wellness aligns beautifully with our initiative, and your partnership would not only enhance the event but also demonstrate your leadership in promoting a healthier workplace.

We would love the opportunity to discuss this in more detail. Please let me know a convenient time to connect, or feel free to reach out via phone or email.

Thank you for considering our request for sponsorship. We look forward to the possibility of partnering with [Recipient Company Name] to make a positive impact in our community.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]