

[Your Organization Name]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Trustee's Name]

[Trust Name]

[Trust Address]

[City, State, Zip Code]

Dear [Trustee's Name],

We hope this letter finds you in good health and high spirits. We are writing to invite the [Trust Name] to partner with us in making a significant impact in our community through our ongoing projects at [Your Organization Name].

At [Your Organization Name], we are dedicated to [briefly describe your mission and key initiatives]. With your support, we can expand our reach and provide essential services to those in need.

We kindly ask for your consideration of a grant to support our programs. A contribution of [specific amount or type of support] would immensely help us in [briefly explain the purpose, such as funding specific programs or initiatives].

We would be thrilled to share more about our projects and discuss how we can align our goals for a better future. We are looking forward to the opportunity to partner with [Trust Name] and make a meaningful difference together.

Thank you for considering our request. We appreciate your time and support.

Sincerely,

[Your Name]

[Your Position]

[Your Organization Name]

[Your Phone Number]