

# Partnership Inquiry

Date: [Insert Date]

To:

[Charitable Trust Name]

[Address]

[City, State, Zip Code]

Dear [Trustee's Name],

I hope this message finds you well. My name is [Your Name], and I am reaching out on behalf of [Your Organization's Name]. We are dedicated to [briefly describe your organization's mission and vision].

We are writing to inquire about the possibility of establishing a partnership with [Charitable Trust Name]. We believe that a collaboration between our organizations could significantly enhance our mutual goals of serving the community and promoting [relevant cause].

We are particularly interested in [mention specific program or initiative], and we would love the opportunity to discuss how we can work together to make a greater impact.

Please let us know a convenient time for us to meet or speak further about this potential partnership. We look forward to your positive response.

Thank you for considering this opportunity to collaborate.

Warm regards,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Phone Number]

[Your Email Address]