

Letter of Collaboration

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

We hope this letter finds you in great spirits. My name is [Your Name], and I am the [Your Title] at [Your Organization]. We are dedicated to [briefly describe your charitable mission or goals].

We are reaching out to explore potential collaboration opportunities between our organizations. Given your exceptional work in [mention their area of work], we believe that together we can [mention the shared goals or objectives].

We envision a partnership that would benefit both of our organizations and the communities we serve. We would love to discuss how we can align our efforts and make a greater impact together.

Could we schedule a meeting or a call to further discuss this collaboration? We are flexible with timings and look forward to the opportunity to work together.

Thank you for considering this proposal. We are excited about the possibilities that a partnership could bring.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Phone Number]

[Your Email Address]