

**Dear [Teammate's Name],**

I was deeply saddened to hear about your recent loss. Please know that my thoughts are with you during this difficult time.

Grief can be overwhelming, and it's important to take the time you need to heal. Remember, you are not alone; your teammates are here to support you.

If there is anything you need or if you just want to talk, please don't hesitate to reach out. We are all here for you.

Take care of yourself, and remember that it's okay to lean on others as you navigate through this.

With heartfelt condolences,

[Your Name]