

Heritage Site Maintenance Funding Proposal

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Fund Granting Organization Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Proposal for Maintenance Funding for [Heritage Site Name]

Dear [Recipient Name],

I am writing to request funding support for the maintenance and preservation of [Heritage Site Name], a site of immense cultural, historical, and architectural significance located in [Location]. This site attracts thousands of visitors each year and serves as a critical resource for [community, education, tourism, etc.].

The proposed funding will be utilized for the following essential maintenance activities:

- [Activity 1: Description]
- [Activity 2: Description]
- [Activity 3: Description]

We believe that preserving [Heritage Site Name] is vital for maintaining our shared heritage and for promoting community engagement. Enclosed with this letter are the detailed project plan, budget, and timelines for your review.

We kindly request a funding amount of [Amount] to cover the proposed activities and ensure the long-term sustainability of this heritage site. Your support will be instrumental in maintaining this invaluable cultural asset.

Thank you for considering our proposal. I look forward to the opportunity to discuss this further.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]