

Inquiry Regarding Faith-Based Program Funding

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to inquire about the funding opportunities available for faith-based programs through [Organization Name]. We are currently exploring options to support our community initiatives that align with our mission of [briefly describe your program's mission or goals].

We are interested in learning more about the application process, eligibility criteria, and any upcoming deadlines for funding requests. Additionally, any information regarding specific areas of focus or priority for funding would be greatly appreciated.

Thank you for your time and assistance. I look forward to your response so that we may explore potential collaboration to further our mission.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]